



**HEREFORDSHIRE COUNCIL**

**Wellington Primary School, Wellington, Hereford HR4 8AZ**

Telephone (01432) 830264

*Mr T Mamak: Executive Headteacher*

*Mrs D Hughes: Head of School*

*Email: admin@wellington.hereford.sch.uk*

Wednesday 3<sup>rd</sup> July 2020

Dear Parent/ Carer,

I would like to thank you all for making our new drop-off and collection processes a success and for your patience and understanding regarding these changes.

The new arrangements have worked well and are a key part of our infection control measures as they keep the numbers on site at the start and end of the day low and help keep the groups of children separate.

The children who are in school have been very understanding of all the measures that we have taken within the school such as the social distancing in the classes. We are really pleased to have them back and are looking forward to hearing national guidance about the steps we can take to welcome more children back safely in the future.

I am very aware that our Year 6 pupils have not had the chance to end their time with us in the usual way so would like to assure you that when the school opens fully, we will be considering ways to bring them back together so that we can celebrate their achievements at Wellington, reflect on their memories and wish them well at high school.

I would like to thank all the staff who worked hard to prepare the school for the return of some of the children and who are providing an enjoyable experience for the children in school whilst maintaining all the safety measures we have put in place.

We are planning to run four classes from September, provided that government guidance allows a full school opening in that month. These classes and the teachers taking them will be:

Nursery (Nursery manager currently being appointed and Mrs. C Bowcott)

Reception/ Year 1 (Mrs. J. Keeble)

Year 2/ Year 3 (Mr. S. Moore)

Year 4/ Year 5/ Year 6 (Mrs. Clarke and Miss. Corbin)

As the children are not able to meet their new teachers in the current circumstances, the teachers will shortly send out a transition pack for your child to help prepare them for the transition. When they return to school,

Please recycle this paper.

the children will learn about the new arrangements and routines and have opportunities to discuss their feelings and concerns about the last few months as well as have the opportunities to talk about the enjoyable and interesting activities that they will experience over the new academic year.

I would like to thank Mrs. Hughes for staying on at Wellington to help guide the school through a difficult period and wish her well as she prepares to leave us at the end of this term. As with the Year 6 pupils, we will come together with her after full opening to celebrate her considerable contribution to the children, families and staff of Wellington Primary School.

From September, Mrs. Lynch, Mrs. Rees or myself will be at Wellington Primary School for a full or partial day every day and shall work with Mrs. Keeble who will be the Lead Teacher in the school; please do not hesitate to contact us if you have any concerns or queries. Mrs. Rees and Mrs. Lynch will focus on different aspects of the school (for example, Mrs. Lynch will continue to develop teaching and learning strategies and systems to raise attainment in English and mathematics whilst Mrs. Rees develops the foundation subjects) and I will continue to act as Executive Headteacher.

Yours sincerely,

Tim Mamak  
Executive Headteacher